

**For Parents/Guardian
Notley High School**

Our Ref: SchoolTuition23-24
Date: 23 November 2023

Dear Parent/Guardian,

Requesting Music Lessons

We are offering 1-to-1 music lessons in our school provided in partnership with Essex Music Service and delivered through their specialist music tutors. As is well known, learning a musical instrument can be very beneficial for a child. Not only does it provide a great sense of enjoyment and achievement but can also have positive effects on a child's social, personal, and educational development.

Requests received this term by **3 July 2023** will be set up to commence lessons in September 2023, subject to availability of the specialist tutors in school. These lessons will take place during the school day. Requests received after this date will start after half-term, providing there is space with the tutor.

To add your child to the waiting list for lessons please sign up via this online link:

<https://ukessex.speedadmin.dk/registration?signupSchoolID=1554#/courselist/25>

Financial Assistance and Instrument Hire

Essex Music Service provide [Financial Assistance](#) for families on a low income, and free instrumental and vocal lessons are available for Looked after Children. All applications for their financial assistance need to be entered via the Essex Music Service website.

Essex Music Service also offer low cost [Instrument Hire](#) for any child in Essex. Please ensure applications for hiring an instrument are made at the same time as requesting lessons, via the Essex Music Service website.



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Below are the details of the provision offered, and the cost per term for the academic year 23 – 24:

	Cost (10 week term)	With Tuition Discount (66%)	Cost for LAC or prev LAC (Looked After children)
15-minute individual lessons x 10 weeks	£85.50	29.07	Free
30-minute individual lessons x 10 weeks	£171.00	£58.14	£29.07
Paired Lesson for 20 minutes x 10 weeks (Must involve two students to qualify)	£57	£19.38	Free

Making your first payment

Once your child has been allocated a lesson with a music tutor, Essex Music Service will **email you an invoice** to pay. You will have 2 weeks to make payment and if timely payment is not made, lessons will be cancelled. Please do not pay the school directly.

Continuing with lessons

Once lessons begin, these will continue until you give notice to stop. If you wish to stop your child's lessons, notice must be provided via email to MusicHub@essex.gov.uk rather than to the school. This must be done by at least half term to finish at the end of that term. Full details are available in the [terms and conditions](#) provided by Essex Music Service.

We look forward to working together in partnership with Essex Music Service to develop your child's love of music!

Yours sincerely,