



# Notley High School & Braintree Sixth Form



Headteacher: Miss M Ryan

4 March 2022

Dear Parent and Carers

It gives us great pleasure to inform you that we are able to hold a Year 11 Prom. Our Prom is a very special occasion for staff and students alike and we hope that those attending will experience a wonderful evening with a buffet meal, disco, a bar to purchase soft drink, photographs and a chance to come together and formally celebrate the end of Year 11 on an occasion that will be remembered for many years to come.

The Prom will take place on Thursday 30 June 2022, from 6.30pm until 10.30pm at the Essex Golf and country club. The address is The Essex, Earls Colne, Colchester, Essex, CO62NS. Their website is [Health Club, Golf Club, Spa and Hotel | near Colchester | The Essex Golf & Country Club \(theessexgolfandcountryclub.com\)](http://www.theessexgolfandcountryclub.com)

The Prom is organised to celebrate the students' hard work throughout their time at the school. The previous venues have always been impressed with the attitude and maturity of behaviour of Notley High School students and, with this in mind, we will be taking into account inappropriate student behaviour and any unauthorised attendance when confirming students final places at the Prom.

## Payment

The total cost for the Prom is £40.00. This cost includes one free photograph and we ask for a non refundable deposit of £10 by 25<sup>th</sup> March with the outstanding balance due by Friday 27<sup>th</sup> May 2022.

Payment can be made via ParentPay, the link to which can be found on the school website. Please note that all outstanding balances for any money owed to the school must be paid in order for a student to attend the Prom.

## Photographs

Please note that a charge of £8.00 for Prom photography is included in the ticket price. As in previous years, all the photographs taken during the evening by our media team will be available to download for free as high resolution, unwatermarked JPG files. In addition, your ticket entitles you to either a 7"x10" print or 2 x 5"x7" prints of a photo of your choice. It is essential however that you complete the order form, available on our Prom website [www.prom.notleyhigh.com](http://www.prom.notleyhigh.com) after the Prom, in order to receive your print(s).

Notley High School & Braintree Sixth Form, Notley Road, Braintree, Essex CM7 1WY

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## Limousine bookings

Please ensure if booking a limousine that it is licensed and holds the correct insurance.

Should you have any questions about the detail of the Prom and its arrangements, please contact Mrs Vickery via email at [jane.vickery@notleyhigh.com](mailto:jane.vickery@notleyhigh.com)

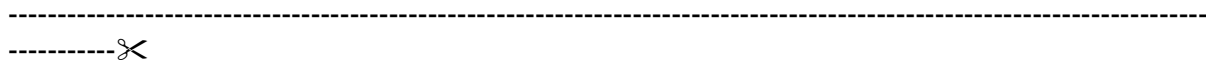
We look forward to a wonderful Prom and celebrating with the students.

Yours faithfully

Mr P Taylor  
Deputy Headteacher

Mrs S Greatrex  
RSL Year 11

Mrs J Vickery  
Pastoral Manager



**Please complete and place in the trips box outside Student Services:**

### Year 11 Prom 2022

Name.....Tutor Group.....

I give permission for my son/daughter to attend the Year 11 Prom 2022.

I have made payment of £40 via ParentPay\*

*\*Please delete as appropriate*

Signed .....Parent/Carer ..... Date

Name in full .....

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