



# Notley High School & Braintree Sixth Form



Headteacher: Miss M Ryan

12 January 2023

Dear Parents/Carers

## Year 10 Braintree Apprenticeship Fair

The Braintree Learning Partnership, comprising of six schools and other learning providers, are holding an apprenticeship fair on Wednesday 1 February 2023 at Colchester Institute, Braintree Campus. The fair will host representatives from a range of public and private sector employers, as well as universities and local colleges.

Students will attend registration and periods 1 and 2 as normal. They will visit the fair during periods 3 and 4. Students will then attend lesson 5, as normal.

Transport has been arranged and all costs have been covered by the school.

## Students with asthma

It is important that all students who have asthma, carry their inhaler. If they do not have their inhaler on the day, we will not be able to allow your child to attend the trip. Students will be asked to confirm that they have these with them, during registration.

## Local Area Visit Consent Form 2022-2023

Please find attached, a Local Area Visit Consent Form.

Can you please complete this consent form which will allow your son/daughter to attend this trip. The school requires a signed form for all students.

Please return this to Mrs Robb via the black post box outside the PDT office, no later than Friday 20 January 2023.

If you have any queries, please do not hesitate to contact me via [michelle.robb@notleyhigh.com](mailto:michelle.robb@notleyhigh.com), or 01376 556363.

Yours faithfully

Mrs M Robb  
Head of Faculty - PDT, PSHE and Careers

Notley High School & Braintree Sixth Form, Notley Road, Braintree, Essex CM7 1WY

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## CONSENT FORM FOR LOCAL AREA VISITS AND SPORTING FIXTURES

To be returned to Mrs Robb – no later than Friday 20 January 2023 via the black post box outside the PDT office

Completing this consent form will allow your son/daughter to attend any off-site activity that is deemed to be a 'Local Area Visit' offered by the school (an example would be a year-group visit to local amenities) as such activities are part of the school's curriculum and will take place during the normal school day.

Please note the following important information before signing this form:

- The trips and activities covered by this consent include:
  - All 'Local Area Visits' which means the trip or activity takes place within a 10 mile radius of the school and during the school day.
  - Off-site sporting fixtures outside the school day.
- You will be notified before all local area visits and you can, if you wish, tell the school that you do not want your son/daughter to take part in any particular school trip or activity.
- You will be giving consent to allow first aid or urgent medical treatment to be administered, if required.

### Medical Information

All medical information for your son/daughter will be obtained from the school's Management Information System. So that we can ensure this system is up-to-date, please complete the medical information section below. However, it is important that you notify the school throughout the year of any medical changes relating to your son/daughter.

My son/daughter suffers from the following medical condition and/or can take the following medication:

.....

.....

If your son/daughter has asthma (this should be noted above):

Please sign below to confirm that you take responsibility for your child to have their inhaler on their persons for the duration of the school trip. Unfortunately, if they do not have their inhaler on the day as a school, we will not be able to allow your child to attend the trip.

I confirm that my child will have their inhaler with them for the duration of the school trip:

Signature .....

### All parents/carers to complete:

I hereby give permission for my child ..... to attend any local area visits or sporting fixture arranged for the academic year 2022 – 2023.

Name of Parent/Carer ..... Relationship to Student .....

Signature ..... Date .....

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